NEW YORK UNIVERSITY
Application Check List for International Exchange Students

Please be sure that your application is complete. Below are the required admissions materials for both undergraduate and graduate students:

**For Undergraduate Students:**
- Completed application form
- Official copies of academic transcripts, grade reports, or mark sheets (and certified translations)
- TOEFL report
- Student’s statement of purpose in participating in the exchange program
- One letter of reference from home institution’s faculty
- Signed agreement to terms and conditions of exchange program
- Photocopy of Passport Identification Page

**For Graduate Students:**
- Completed application form
- Official copies of academic transcripts, grade reports, or mark sheets (and certified translations)
- TOEFL report
- Graduate Record Examination (GRE) general test report, if applicable and available, or the equivalent
- Student’s statement of purpose for participating in the exchange program (as fully described in graduate supplement)
- Two letters of reference from the home institution’s faculty
- Signed agreement to terms and conditions of exchange program
- Photocopy of Passport Identification Page
NEW YORK UNIVERSITY
Agreement to Terms and Conditions of Exchange Programs

As an applicant for the International Exchange Program at NYU,
I agree to the following terms and conditions:

1. I understand that the purpose of this exchange program is for me to take courses at NYU which build on my academic program at my home institution. The credit for the courses that I complete at NYU is awarded by my home institution toward my degree from my home institution.

2. I understand that if I am accepted as a graduate exchange student at NYU, my status will be that of "visiting global scholar" at NYU. I understand that if I am accepted as an undergraduate exchange student at NYU, my status will be that of "special visiting student" at NYU.

3. I understand that both “visiting global scholars” and “special visiting scholars” at NYU will, for all purposes, be considered non-degree-seeking students at NYU. As a non-degree seeking student, I shall not be allowed to alter my status to that of a degree-seeking student at NYU without a new application and acceptance through the regular admissions process of NYU.

4. If I am accepted through the regular admissions process at NYU as a degree-seeking student, the department or school which has accepted me will determine if the classes I took as a non-degree seeking “visiting global scholar” or “special visiting student” at NYU shall be counted toward this degree.

My signature below indicates my agreement with the above terms and conditions:

___________________________________   ________________________
Signature        Date

Your application for admission will not be considered complete, until this form with signature is received by NYU.
# University-Wide International Exchange Program

## Application for Admission

**Instructions:**
1) Complete this application including graduate supplement, if applicable.
2) Return this form and all application materials to the International Exchange advisor at your university.

**Deadlines:**
- For the Fall term – Applications must be received by NYU by **February 15**
- For the Spring term – Applications must be received by NYU by **September 15**

## 1. Personal Information

*Please type or print in ink.*

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If you have a U.S. Social Security Number: ___________________
Please indicate country of citizenship: ________________________

Please indicate country of permanent legal residence: ________________

Is English your native language?  Yes [ ]  No [ ]

If not English, what is your native language? ________________________
2. Proposed Educational Program

Entry Date: [ ] January (spring term) 201__ or [ ] September (fall term) 201_

Number of semesters you plan to study at NYU: [ ] 1 or [ ] 2 (Full Year)

Housing Preference: [ ] I request a room assignment in a University residence facility

[ ] I will be responsible for finding my own housing arrangements.

NYU SCHOOL IN WHICH YOU WISH TO TAKE COURSES:

Please consult the NYU Bulletins and list the courses you want to pursue in the coming semester. Visiting students may take up to 16 undergraduate credits or 12 graduate credits each semester. (Students who are accepted will have to modify their course selection, after reviewing the semester class schedule, course prerequisites, and course availability.)

Please understand that there is no guarantee that your desired courses will be available upon your arrival.

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Alternate Choices:

1. __________________________________________
2. __________________________________________
3. __________________________________________
4. __________________________________________

3. Academic Experience

LAST SECONDARY SCHOOL ATTENDED: DATES OF ATTENDANCE:
________________________________________________________________________

School Name

FROM ___/___ TO ___/___

City  Postal Code  Country  Graduation Date

Please submit post secondary or tertiary institutions you have attended

NAME OF COLLEGE ______________________________ MAJOR_______________________

CITY/ COUNTRY ______________________________

DATES ATTENDED ______________________________

REASON FOR LEAVING ______________________________

4. Please give the most recent date on which you took the TOEFL examination and your results.

TOEFL

__________ / ___________  TOEFL Score ____________

Official TOEFL results must be included with application
5. Personal Statement:

These guidelines are for Undergraduate applicants only. For Graduate applicants’ guidelines on the Personal Statement, please see Graduate Exchange Application Supplement.

Please write a brief essay outlining your reasons, both academic and personal, for wishing to be an exchange student at New York University. Answer such questions as: How would the NYU Exchange Program specifically complement your academic experience? What are your expectations for personal development and academic growth while participating in the exchange program? Attach separate sheets as needed. Please include your name and date of birth on all attached pages.

6. Signatures:

I certify that I have read and understood all instructions accompanying this application and have answered all questions truthfully to the best of my knowledge. I understand that any misrepresentation or omission may be cause for denying admission or permission to register at any time. I understand that this application and materials received in support of it, become the property of New York University and will not be duplicated or returned to me for any reason. Furthermore, I understand that New York University reserves the right to deny admission or permission to register or require the withdrawal of any student at any time for any reason it considers sufficient, including scholarship, character and personal conduct.

______________________________  _____________________________
Signature                            Date

My signature below indicates that, if I am accepted I grant NYU permission to forward my transcript to my home institution upon the completion of my period of study at NYU.

______________________________  _____________________________
Signature                            Date

All applicants must also sign the Agreement to Terms and Conditions. When your application is complete, return it to the International Exchange Advisor at your university.

DO NOT MAIL IT DIRECTLY TO NYU!
NEW YORK UNIVERSITY
GRADUATE EXCHANGE APPLICATION SUPPLEMENT

Exchange students intending to pursue graduate level coursework must complete the following information:

Legal Name:

________________________ ____________________________________________
Last (Family)    First (Given)  Middle

Date of Birth:  _________________________________
Month              Day                Year

1. Employment:
Please exclude part-time employment unrelated to your career objective. Please indicate your most recent employer first and attach a copy of your resume.

Firm/Organization     Title             Location (city, country)         Duration (From – To )

1) ______________________________________________________________________________________________________

2) ______________________________________________________________________________________________________

3) ______________________________________________________________________________________________________

2. Published work and special academic honors:
Include title, date, and place of publication, and/or patents, research in progress, and other original work or evidence of significant scholarship.

______________________________________________________________________________________________________

______________________________________________________________________________________________________

______________________________________________________________________________________________________

3. Recommendations:
List three people who know your academic qualifications and promise for graduate study, including at least one instructor at the institution you last attended. Those instructors familiar with your work in that field which you plan to study are preferred. He/She is instructed to comment on your qualifications for graduate study, your capacity for developing original ideas, your commitment to your chosen academic field, your writing ability, and your capacity for mastering difficult subject matter. The recommendations must be submitted in a sealed envelope with this application.

Name        Position                             Organization

1. __________________ ________________________________________________________ 1 . __________________ ________________________________________________________ 2. _______________________________________________________________ 3.      ____________
4. **Statement of Purpose:**

Your statement should include the following: your reasons for undertaking graduate study; your educational objectives and your career plans; the particular aspect of your chosen field you find most interesting; your reason for choosing New York University rather than another graduate exchange program. The statement should demonstrate how the program of study at NYU will enhance your overall course of study at your home institution. It is highly encouraged that you indicate the NYU faculty members with whom you wish to work and the academic resources at NYU that will make the program a valuable academic experience.

(Please attach separate sheets with your name and date of birth on each one, as needed.)